

Prescott Pickleball Association Board Meeting

Feb 2, 2026 • 39 minutes, 31 seconds

Attendees:

Board Members Present:

Judi Mackey - President

Janet Horvath Gregory - Vice President

Michael Clarke - Secretary

Marcie Moody - Member at Large

Rick Bothell - Member at Large

Guests

Theodore (Ted) Vanderlaan

Overview

Board met primarily to meet and vote on adding new members, confirm the treasurer transition, address financial systems (QuickBooks), discuss Directors & Officers (D&O) insurance, and cover several operational updates (badges, reimbursements, supplies, inventory, scheduling, and administrative filings).

Board appointments and approvals

The board's purpose today was to meet Ted and vote to approve two new people to the board; Janyce Waldbaum had not responded, and Peg offered to take the open position. Ted's background (as presented): ~40 years in supply chain management (including at Dell), retired ~3 years ago; past roles include treasurer on multiple HOAs (Homeowners Associations), chairman of the Flagstaff Ranch fire district, and current secretary of his HOA in Enchanted Canyon (Prescott). Moved from Flagstaff last year; previously lived ~40 years in Austin before Durango and Flagstaff; three children (all in Austin) and three grandchildren (oldest 17).

Pickleball involvement: joined the association in the summer, currently in the 3.0 group for ~3 months; co-captains the Friday 3.0 group; attends ladders; spouse "Catherine Maugham" has had injuries.

Motion and vote: Motion passed to invite "Theodore" and Peg to the board ("In which positions? Treasurer and macroeconomist."). Vote was unanimous in favor. Ted was welcomed and is officially on the board.

Administrative note: For banking/legal purposes, use "Theodore" (preferred name

“Ted”).

Attendance: Ted can commit to the second Friday monthly board meetings (with occasional travel exceptions).

Treasurer transition and immediate finance operations

Transition: Stan handed over materials a week prior; Ted has already installed QuickBooks, loaded the budget (which had not yet been loaded for the fiscal year), and begun entries. Judi assisted with Wild Apricot.

Badges: Clarified that Marcie handles badges (not the treasurer). This reduces treasurer workload during peak periods (Dec–Jan).

Checkbook and documentation: Checkbook provided to Ted (not yet authorized to use). If checks are written, copies will be retained for records. Prior check to Judi was logged in QuickBooks

Reimbursements: Ginger reimbursed; Gail reimbursed in December by Joe. Board confirmed all reimbursements are complete; related paperwork provided. Tax

records: Ted needs the “thank you for the donation” letter from Chino Valley for tax records (date likely January; Ted will verify). A tax return document arrived in the box for this year; Ted will follow up as needed.

Financial system: QuickBooks status and options

Current state: Organization is using QuickBooks Desktop 2019 (unsupported). Ted cautioned that while it works now, there is risk if reinstallation becomes needed (e.g., PC change) and downloads are no longer available; there is no support. Subscription model: QuickBooks is now subscription-based. Cheapest option located was \$38/month for a single-user license (after a three-month discount period); multi user access costs substantially more. Annual minimum would be approximately \$456.

Alternatives: Attempts to locate a one-time, perpetual (lifetime) license (e.g., 2024) appear to lead only to resale/used channels (e.g., Poshmark/eBay), not official channels.

Board direction: No immediate decision. Ted will investigate current QuickBooks options/tiers, verify features to match or exceed the existing desktop setup, and return with a proposal at the March board meeting.

D&O insurance (Directors & Officers)

Context: Stan raised the issue that many boards carry D&O insurance for officers/directors; the association currently does not have it.

Current action: Lori George provided a nonprofit D&O and Employment Practices Liability application with some information filled out. Ted will take the lead on options.

Considerations:

- Explore adding D&O coverage via the organization’s current insurer (possibly as a rider/endorsement).

- Determine cost and coverage details; share highlights with the board.

- Confirm whether email voting is permitted and whether any ratification in a

public meeting is required (review bylaws).

Timing: Aim to vote on D&O coverage as soon as costs/terms are known, potentially via email.

Inventory requirements and roles

Bylaws require an annual inventory of all association-owned items. The last record located was from October of 2024.

Scope and roles: Inventory covers two sheds. The treasurer retains records; bylaws do not specify who performs the count.

Plan: The supplies lead will run the inventory and involve Ann Steiner (participated in the last inventory). Ann is seeking to be more active and is a good resource.

Operations: supplies, balls, badges, and platform

Supplies purchasing: Supplies lead can buy needed items and submit receipts for reimbursement; online purchases can also be placed and shipped as needed. A debit card will be issued to Ted.

Balls: Currently buying via Amazon and using Franklin balls. A discussion noted the “Lifetime” ball (used by PPA) plays differently (“more like a tennis ball”); no decision was made to switch.

Badges: Responsibility confirmed with Marcie, resolving earlier confusion. Wild Apricot: Ann can assist with Wild Apricot tasks; also available to help with social round-robin postings. One member offered to create graphics if helpful.

Captains, handbook, and formats

Captain’s meeting report: Meeting went well. Ted is working with Andrea and Steve on the handbook.

Format proposal: Consider separating competitive and non-competitive captain meetings due to differing needs; ensure promotion/demotion guidelines are documented and accessible.

Scheduling and administrative filings

Lessons: Lessons will run 1:00–4:15 starting February 23.

Next board meeting: March 13 at 11:00 at Grace Sparks (“the old place”). No February board meeting due to multiple meetings in January and board absences.

Officer records: Update legal/banking records to “Theodore.” Ted has identified a state online form (with existing login) to update officers and will work with the board to submit changes.

Next steps / action items

Ted: Investigate and present QuickBooks subscription options/tier features and costs; provide a proposal at the March 13 board meeting.

Ted: Lead D&O insurance exploration with Lori George (and current insurer); report costs/coverage highlights; propose an email vote if feasible; verify any bylaw requirements for email votes/ratification.

Supplies lead with Ann Steiner: Conduct the annual inventory of association-owned items in both sheds; provide records to the treasurer.

Ted: Obtain and file the Chino Valley donation acknowledgment letter for tax records; confirm the date; review the newly received tax return document and follow up as needed.

Board/Ted: Update bank and state records to reflect “Theodore” and current officers using the state’s online form and existing login.

Ted: Arrange issuance of a debit card for association purchases.